Medical Center Health System
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ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
SEPTEMBER 9, 2025 – 5:30 p.m.

MINUTES OF THE MEETING

MEMBERS PRESENT:	David Dunn, President Bryn Dodd, Vice President Will Kappauf Sylvia Rodriguez-Sanchez Don Hallmark Wallace Dunn
MEMBERS ABSENT:	Kathy Rhodes
OTHERS PRESENT:	Russell Tippin, Chief Executive Officer Steve Steen, Chief Legal Counsel Matt Collins, Chief Operating Officer Kim Leftwich, Chief Nursing Officer Dr. Timothy Benton, Chief Medical Officer John Grigson, Interim Chief Financial Officer Grant Trollope, Assistant Chief Financial Officer Dr. Nimat Alam, Vice Chief of Staff Kerstin Connolly, Paralegal Lisa Russell, Executive Assistant to the CEO Various other interested members of the Medical Staff, employees, and citizens

I. CALL TO ORDER

David Dunn, President, called the meeting to order at 5:32 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES

David Dunn called roll of the ECHD Board Members. Kathy Rhodes had an excused absence. Wallace Dunn moved, and Don Hallmark seconded the motion to accept the roll call. The motion carried.

III. INVOCATION

Chaplain Doug Herget offered the invocation.

IV. PLEDGE OF ALLEGIANCE

David Dunn led the Pledge of Allegiance to the United States and Texas flags.

V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM

Sylvia Rodriguez-Sanchez presented the Mission, Vision and Values of Medical Center Health System.

VI. AWARDS AND RECOGNITION

A. September 2025 Associates of the Month

Russell Tippin, Chief Executive Officer, introduced the September 2025 Associates of the Month as follows:

- Clinical – Alicia Navarrette
- Non-Clinical – Jessica Aquirre
- Nurse – Kathleen Main

B. Net Promoter Score Recognition

Russell Tippin, Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- Susan Clearly, NP
- 5W Pediatrics

VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER

No conflicts were disclosed.

VIII. PUBLIC COMMENTS ON AGENDA ITEMS

No comments from the public were received.

IX. CONSENT AGENDA

A. Consider Approval of Regular Meeting Minutes, August 5, 2025
B. Consider Approval of Joint Conference Committee, August 26 29, 2025
C. Consider Approval of Federally Qualified Health Center Monthly Report, July 2025

Wallace Dunn moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

X. COMMITTEE REPORTS

A. Finance Committee

1. Financial Report for Month Ended July 31, 2025.
2. Consent Agenda
   a. Consider Approval of Breakway PromisePoint Access/Community Services Renewal.

b. Consider Approval of iSTAT Maintenance Service Agreement Renewal.
3. Consider Approval of Electronic Telemetry Strips to EMR/Waveform Management.

Bryn Dodd moved, and Wallace Dunn seconded the motion to approve the Finance Committee report as presented. The motion carried.

B. Executive Policy Committee

The Executive Policy Committee met on Thursday, August 28 at Noon to review and approve three (3) MCH policies and three (3) forms meeting the committee guidelines. The committee recommends approval of all of the submitted policies and forms as presented.

Sylvia Rodriguez-Sanchez moved, and Wallace Dunn seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

XI. TTUHSC AT THE PERMIAN BASIN REPORT

Dr. Brian Schroeder provided an update on Texas Tech University Health Science Center. This report was informational only. No action was taken.

XII. BOARD TO CONSIDER STREAMING OF REGULAR BOARD MEETINGS

Will Kappauf moved to stream the ECHD Board meetings. There was no second to the motion, and the motion failed.

XIII. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS

A. Legislative Update (HB46, SB8, SB9)

Russell Tippin, President/CEO, provided information in the board packet on the various legislation introduced during the current session.

This report was informational only. No action was taken.

B. Letter of Intent – Harmony Home

Russell Tippin, President/CEO, provided a copy of the letter of intent with Harmony Home. MCH continues to support the work Harmony Home does.

This report was informational only. No action was taken.

C. Ad hoc Reports

Included in the packet was the August 2025 CEO Report from Communications and Marketing, the Patient Safety, CMS, and PSSM Report from Risk, the August 2025 Provider Recruitment Report, and a report on radiology scheduling.

These reports were informational only. No action was taken.

XIV. EXECUTIVE SESSION

David Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code;(2) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; and (3) Deliberation regarding real property, pursuant to Section 551.072 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Bryn Dodd, Will Kappauf, Sylvia Rodriguez-Sanchez, David Dunn, Don Hallmark, Wallace Dunn, and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, and Kerstin Connolly, Paralegal.

Adiel Alvarado, President of ProCare, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session.

Matt Collins, Chief Operating Officer, presented the MCH Lease agreement to the ECHD Board of Directors during Executive Session.

Russell Tippin, President/CEO and John Grigson, Interim Chief Financial Officer, led the board in discussion about the tax rate.

Adiel Alvarado, President of ProCare and John Grigson, Interim Chief Financial Officer were excused from the remainder of Executive Session.

Matt Collins, Chief Operating Officer, led the board in discussion about the EaaS project.

Steve Steen, Chief Legal Counsel, led the board in discussion about a physician complaint.

Matt Collins, Chief Operating Officer, was excused from the remainder of Executive Session.

Steve Steen, Chief Legal Counsel, led the board in discussion about two patient safety issues.

Steve Steen, Chief Legal Counsel, reported to the board about a public information request that was received.

Executive Session began at 6:04 p.m.
Executive Session ended at 8:12 p.m.

No action was taken during Executive Session.

XV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION

A. Consider Approval of MCH ProCare Provider Agreements.

David Dunn presented the following new contracts:

- Annalee Mora, M.D. – This is a new one (1) year Urgent Care Contract.
- Tammy Trollope, N.P. – This is a new three (3) year FHC Family Medicine Contract.
- Anissa Romo, PA – This is a new three (3) year Critical Care Contract.

David Dunn presented the following renewal contracts:

- Mason Gage Hicks, M.D. – This is a three (3) year renewal of a Radiology Contract.
- Stephanie Kubacak, M.D. - This is three (3) year renewal of a Internal Medicine Contract.
- Chineme Chima-Nlewem, PA-C – This is a three (3) year renewal of a Pain Management Contract.

Don Hallmark moved, and Bryn Dodd seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

B. Consider Approval of MCH Lease Agreement.

David Dunn presented the following new lease agreement:

- Abe Medical – This is a three-year lease agreement.

Don Hallmark moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the MCH Lease Agreement as presented. The motion carried.

XVI. ADJOURNMENT

There being no further business to come before the Board, David Dunn adjourned the meeting at 8:13 p.m.

Respectfully submitted,

Will Kappauf, Secretary
Ector County Hospital District Board of Directors